

Switzerland of Ohio Local School District LPDC (IRN 014600)
Individualized Professional Development Plan
Continuing Education Unit Options

OPTION	MAXIMUM CEU'S	CEU VALUE	VERIFICATION	CRITERIA
College Coursework		1(one) semester hour = 3 CEU's	Official transcripts or original grade slips	<p>-Must be approved through an approved college or university, which has been approved for the preparation of teachers, administrators, and school employees in pupil personnel services</p> <p>-Must be taken for a credit with a grade of C or better or a P in a pass/fail course</p> <p>-Classes must be in education or in areas directly related to teaching assignment, desired certification of licensure</p>
Professional Conference/ Workshop/ Institute/ Academy or In-Service Credit		1 clock hour = 0.1 CEU Lunch does not count.	Certificate of Participation Must complete Activity Proposal prior to participation and Activity verification after if not part of district in-service.	-Must relate to appropriate area of professional development on the individual's IPDP
Peer Visitation and Observation	6 CEU's per license cycle	1 clock hour = 0.1 CEU	Must complete Activity Proposal prior to participation and Activity verification after.	-Must relate to appropriate area of professional development on the individual's IPDP

Publication of Original Work	9 CEU's per license cycle	9 CEU's for a book 3 CEU's for publication of any other work in a professional journal or magazine	Copy of publication or document. Must complete Activity Proposal prior to participation and Activity verification after.	-Must contribute to the education profession or add to the body of knowledge of the individual's specific field or desired certification or licensure -Must be commercially published book or article
National Board of Professional Teaching Standards Certification	18CEU's per license cycle for obtaining NBPTS certificate 6 CEU's per cycle for completing but not obtaining NBPTS certificate.	Obtaining certificate = 18 CEU's Completion of process = 6 CEU's	Valid copy of the National Board Certificate or Activity Proposal and Documentation form for candidate not completing certificate.	-Must be in the subject area of the individual's assignment -Certificate must be completed or participation as candidate must be verified within the license cycle
Professional Presentation	9 CEU's per license cycle	1 CEU per presentation	Activity Proposal and Documentation Form. Copy of presentation materials and signature of organizer	-Must contribute to the education profession or add to the body of knowledge of the individual's specific field or desired certification/licensure
Resident Educator Mentor	Maximum of 12 CEU's per license cycle (2.4 per person per year)		Letter from principal each year	-Must mentor teacher, administrator, or educational specialist
Cooperating Teacher for Student Teacher	6 CEU's per semester (12-15 weeks) Maximum of 12 CEU's per license cycle		Activity Proposal and Documentation Form and Verification from University	-Direct responsibility for undergraduate student, graduate student, undergraduate intern, or student teacher

Cooperating Teacher for Student Observer	Maximum of 3 CEU's per year, 12 per license cycle	1 clock hour = 0.1 CEU	Activity Proposal and Documentation Form and Documented Clock Hours along with Verification from University	-This includes college students who are completing requirements prior to their student teaching
Teaching/Designing a College Course Beyond the School Day	9 CEU's per semester course. Maximum of 12 CEU's per license cycle		Activity Proposal and Documentation Form and Approved Syllabus	-May be used for the first time teaching the course each license cycle
Teaching/Designing Adult Vocational or Technical Course	9 CEU's per semester course. Maximum of 12 CEU's per license cycle		Activity Proposal and Documentation Form and Approved Syllabus	-May be used for the first time teaching the course each license cycle
Coordinator of student education projects which apply educational skills and knowledge toward the development of a final product and occurs outside the school day	6 CEUs per license cycle	1 clock hour = 0.1 CEU Documented clock hours in planning and preparing	Activity Proposal and Documentation Form A copy of the final product or report of the project	-Project must have prior approval and final approval after completion and verification by LPDC
Professional Committees	15 CEU's per license cycle	1 clock hour = 0.1 CEU Documented clock hours of committee work	Activity Proposal and Documentation Form if non-district committee	-Must be service on committee organized by local, state, county, national, or international entities; - -Must contribute to the education profession or add to the body of knowledge of the individual's specific field or desired field
Planning & Preparation of Field Trips	6 CEU's per license cycle	1 clock hour = 0.1 CEU	Activity Proposal and Documentation Form, along with	-Must be directly related to the teacher's curriculum -Field trips for extracurricular

			documentation of planning	activities are not included -Documented clock hours in planning and preparing for the field trip
Related Work Experience or Externship	9 CEU's per license cycle	1 clock hour = 0.1 CEU	Activity Proposal and Documentation Form, along with proof of hours and explanation of how it relates to educator's field	-Must enhance the individual's work in the field and contribute to the teacher's area of specialization
Grant Writing	9 CEU's per license cycle	1 clock hour = 0.1 CEU	Activity Proposal and Documentation Form along with documented clock hours	-CEU's not dependent on awarding of grant. -Documented clock hours in planning and preparing
Educational Travel	3 CEU's per license cycle	1 clock hour = 0.1 CEU	Activity Proposal and Documentation Form	-Must enhance the individual's work in the field and contribute to the teacher's area of specialization
Public Works	5 CEU's per license cycle	1 clock hour = 0.1 CEU Time on Public works is given in minutes so you must divide by 60 to get clock hours.	*For district assigned courses, turn in the transcript upon completion of ALL courses for the year. *To receive additional CEUs beyond district assigned courses, an Activity Proposal Documentaion Form must be completed for each course you wish to take along with certificate of completion.	-Must relate to appropriate area of professional development on the individual's IPDP and be related to teaching position
District Facilitated Book Study	9 CEU's per license cycle	1 CEU for reading & written work 0.1 CEU for each hour of facilitated	Facilitator will track attendance and reading/written work of any participants requesting CEUs and turn into LPDC. Only turn in	Facilitator must get prior LPDC approval for each book study. Book must relate to content area or pedagogical

		group meeting time 0.5 CEU for facilitator planning	those who are requesting CEUs, not the entire participant list.	knowledge of participants.
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